



**City of Rochester  
Building Safety Department**

2122 Campus Dr SE  
Rochester MN 55904-4744  
Phone: (507) 281-6133  
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[www.rochestermn.gov](http://www.rochestermn.gov)

**FACTORY-BUILT  
FIREPLACE/STOVE  
Permit Application**

Office Use Only (10/003)

App. No. \_\_\_\_\_

Date \_\_\_\_\_ Building Permit Application No. \_\_\_\_\_  
(If this work is associated with a building permit)

Tenant/Building Name \_\_\_\_\_

Site Address \_\_\_\_\_  
Number Street Suite/Unit No.

Subdivision and/or Addition	Block	Lot	Plat	Parcel

Applicant is: ☐ Owner ☐ Contractor/Installer ☐ Other (describe) \_\_\_\_\_

**Property Owner**  
Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Last First MI  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Contractor/Installer**  
Company \_\_\_\_\_ Roch. Contr. # \_\_\_\_\_  
Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fax \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_  
Name \_\_\_\_\_ Installer Contr. # \_\_\_\_\_  
Last First MI  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Work Category**  
(check one)  
☐ New ☐ Alterations ☐ Move/Relocate  
☐ Addition ☐ Tenant Finish ☐ Repair/Replacement

**Permit Type**  
☐ Residential ☐ Commercial

**Project Description**  
Manufacturer \_\_\_\_\_ Size \_\_\_\_\_  
Model \_\_\_\_\_ Serial No. \_\_\_\_\_  
The factory-built fireplace/stove shall be installed by an installer licensed by the City of Rochester.  
Factory-built fireplaces and factory-built chimneys shall be listed and installed in accordance with the terms of their listings and the manufacturer's instructions as specified in the UMC.

**Valuation of Work**  
Total Valuation of Work \$ \_\_\_\_\_ (Materials and Labor)

<b>Permit Fees</b>	1. Application Fee	\$ 25.00	<b>*Permit Fee Schedule:</b> <table><tr><th>Valuation</th><th>Permit Fee</th></tr><tr><td>\$1 to \$500</td><td>none</td></tr><tr><td>\$501 to \$1,000</td><td>\$10.00</td></tr><tr><td>\$1,001 and up</td><td>\$10.00 per \$1,000 or fraction thereof</td></tr></table>	Valuation	Permit Fee	\$1 to \$500	none	\$501 to \$1,000	\$10.00	\$1,001 and up	\$10.00 per \$1,000 or fraction thereof	<b>Method of Payment:</b> <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Charge
	Valuation	Permit Fee										
	\$1 to \$500	none										
	\$501 to \$1,000	\$10.00										
\$1,001 and up	\$10.00 per \$1,000 or fraction thereof											
2. Permit Fee*	_____											
3. State Surcharge	_____											
(.0005 X valuation)	_____											
<b>Total Fees</b>	_____											
	Total of #1, 2 and 3 above											

**PLEASE CONTINUE ON OTHER SIDE**

**EQUIPMENT PROVIDED**

Fill in the appropriate blanks in the table below.

Make	Model No.	Combustion Air Size	Fuel	Flue Dia.	Input (BTU)

Chimney Liner Flue Diameter \_\_\_\_\_

*I hereby apply for a factory-built fireplace and/or stove permit and I certify that the information above is complete and accurate. The work will be in conformance with applicable laws of the State of Minnesota and ordinances of the City of Rochester, including City Sales and Use Tax Ordinance 129.25. I understand this is not a permit but only an application for a permit, and work is not to start without a permit. I certify that the work will be in accordance with all permit conditions and approved plans (in the case of work which requires a review and approval of plans).*

*I hereby certify that I am properly registered and/or licensed as required by the State of Minnesota and/or the City of Rochester. Anyone not so licensed may do work on premises or that part of premises (not containing more than two units) owned and actually occupied by the worker as a residence.*

\_\_\_\_\_  
Applicant's Signature\_\_\_\_\_  
Date